

**MINUTES OF THE APPEALS AND PLANNING REVIEW MEETING
HELD AT 7PM, ON
7 MARCH 2022
SAND MARTIN HOUSE, ENGINE SHED**

Committee Members Present: Fitzgerald (Chair), Councillors , Barkham, Coles, I Hussain, Lane, Over and Simons

Officers Present: Dan Kalley, Senior Democratic Services Officer
Bryony Wolstenholme, Passenger Transport Manager

Also Present:

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Ali, Rush and Haynes. Councillor Ishfaq Hussain attended as substitute.

2. DECLARATIONS OF INTEREST

No declarations of interest were received.

3. MINUTES OF THE APPEALS AND PLANNING REVIEW COMMITTEE MEETING HELD ON 8 MARCH 2021

The minutes of the meeting held on 8 March 2021 were agreed as a true and accurate record.

4. MINUTES OF THE SUB-COMMITTEE HEARINGS HELD BETWEEN APRIL 2021 TO MARCH 2022

The minutes of the meetings held between April 2021 and March 2022 were agreed as a true and accurate record.

5. REVIEW OF TRANSPORT APPEALS HELD UNDER THE TERMS AND CONDITIONS OF THE CHILDREN'S SERVICES TRANSPORT POLICIES

The Committee received a yearly update report detailing the outcomes of the home to school transport appeals held during 2021/2022.

The Team Manager, Passenger Transport Operations introduced the report and explained that there was a two-stage appeal process. The first stage of the appeal was dealt with by a member of the transport team and a response was provided to the applicant. If the applicant was not happy, they had the opportunity to move to the second stage of the appeal process, which would involve a hearing.

During the first stage of appeals over the past 12 months, six had been allowed.

RESOLVED:

That the Appeals and Planning Review Committee noted the transport appeals held during 2021/2022

6. APPEALS AND PLANNING REVIEW COMMITTEE START TIME

The Appeals and Planning Review Committee received a report in relation to the committee start time for 2022/23.

Members of the committee debated the start times and agreed to move the annual meeting in line with the Planning Committee and start at 1.30pm. It was felt that if any planning decision needed to be reviewed the start time would be ad hoc to fit best with members of the committee at that time.

RESOLVED:

That the Appeals and Planning Review Committee agreed the start time for the annual meeting as 1.30pm and any ad hoc meetings to be agreed as this arises.